

Use a **green highlighter** to highlight all the statements that apply to you already.
 Use a **yellow highlighter** to highlight skills you'd like to develop.

Skill level	Innovation
Excellent	I enjoy a challenge I can think of ways to solve problems Before trying something new I think about the risks involved
Good	I enjoy trying new things I am willing to try things that might not work I can adapt other's ideas
OK	I try new things I have ideas I have a 'can do attitude'

Skill level	Research
Excellent	I can explain why resources are going to be useful I can distinguish between fact and opinion I can find appropriate resources without help
Good	I can decide if information is useful I know who to ask for help I can find information from different sources
OK	I know where to find information I can use information to support an argument

Skill level	Decision Making
Excellent	I research possible outcomes and consequences I think about the positive and negative impact of my decisions I think outside the box (my decisions are creative) I monitor the impact of my decisions
Good	When I make a decision I think about the people it will affect If I fail, I think about why When things go well I can analyse what I did to succeed I use research to help me decide
OK	I can decide if evidence will help me I can make decisions that affect me I can recognise success or failure

Skill level	Problem Solving
Excellent	I take the lead when working towards a solution I can explain the problem to others I can use previous experience to help me I can present sustainable (that will last a long time) solutions
Good	I can make practical suggestions I listen to other people's ideas If the solution doesn't work I can adapt my approach
OK	I can understand the problem I can suggest possible solutions I use a trial and error approach to problem solving

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Skill level	Communication
Excellent	I can adapt my language to address different audiences I can use language to persuade others I can present my ideas clearly When my ideas are questioned I can provide well-reasoned answers
Good	I can talk to a large group I can present information I can put together and deliver a formal presentation I can use interesting language to engage my audience(s)
OK	I listen during discussions I can contribute to discussions

Skill level	Organisation
Excellent	I can delegate tasks to others according to their strengths I am good at organising other people I can prioritise and schedule tasks I can monitor the performance of others
Good	I can good at timekeeping I can monitor progress towards goals I can explain tasks to others
OK	I can identify what needs to be done I ask for help if I need it

Skill level	Team working
Excellent	I am a team leader I can motivate others, even when things aren't going well I can let people know if they are doing well I can let people know if they are failing
Good	I can recognise and advise when things are going wrong I am open minded about the suggestions of others I can negotiate I can encourage others
OK	I can work as part of a team I know that the team is responsible for the work I am able to take responsibility for my role

Skill level	Self-management
Excellent	I can see why parts of a project have failed I use failure to help me improve I reflect on past successes when planning a new project I set myself achievable targets and monitor my own progress
Good	I take responsibility for success and failure I can reflect on actions and process and evaluate the success of projects If a project has not gone well I can still identify the good bits I can identify targets for development
OK	I know when things have gone well I know why things have gone wrong I can plan what I need to do next

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